

Steps for the Rank of Eagle

1) Complete the required merit badges for Eagle....6 Eagle Required and 4 electives since becoming a Life Scout.

2) Stay active in the troop. Each Life Scout is required to “actively participate” in the troop and “serve actively” in a leadership position within the troop. Our Troop Committee has defined “active” as participating in at least 50% of all troop meetings and 50% of all troop outings within the past 12 months. There is no way for you to lead or participate if you are not there. I know that at this stage in your scouting career, it is easy to place more emphasis on you and the remaining requirements for Eagle, but it is imperative that you still remain an active Boy Scout in order to be considered for the rank of Eagle.

3) Eagle Scout Service Project—Use the Eagle Scout Service Project Workbook for planning, writing up, documenting and getting approvals for your Eagle Service Project. The steps should go something like this:

a) Develop a project idea and run that by the Scoutmaster or Mr. Parham to make sure it fits within the requirements of BSA. It is an awful feeling to put a lot of work into some project idea only to find out that it will not meet the requirements specified by BSA.

b) Take the idea to the organization (school, church, community organization, etc) that it will benefit and see if they would like you to do it for them.

c) Write up the plan in the workbook (description of the project, who it will benefit, etc), take "before" pictures, develop plan details (i.e. blueprint/drawings/dimensions for bench, shelves or whatever your project will be) including materials you will need, how much it will cost, how you plan to acquire the materials, how much time/manhours you think it will take, and a plan for how you will get it done (i.e. two work weekends, etc)

d) Get the signature of the organization that your project will benefit, so that you have their approval for the size, shape, engineering of the project.

e) Get the Scoutmaster's signature

f) Get Rick Clark's signature

g) Email the Project Proposal section of the Eagle Scout Service Project Workbook to Carl Munkel at carl_munkel@gspnet.com. His phone number is (615) 770-8184 if you need to talk to him. Tell him the date that you are hoping to start work on your project. The approval process can take 1-2 weeks.

h) Receive approval on Eagle Scout Service Project from Carl Munkel via email.

i) Do fundraising, purchase materials, schedule work weekend

j) Do work weekends, take “during” and “after” pictures, write up project completion

k) Get signature of the organization that has benefitted from your project, saying that they acknowledge that the project is complete

l) Get Scoutmaster's signature acknowledging that the project is complete

m) Make 3 copies of workbook for future Eagle Board of Review. The 3 people on the Board will look through their copies and ask you questions about it at your Board.

4) Eagle Scout Application and Eagle Application Procedures. This form must be completed and signed by the applicant, the Scoutmaster (at your Scoutmaster's Conference) and the Troop Committee Chairman (Rick Clark).

Attach the following to your Eagle Application:

****Statement of ambitions and life purpose**—a couple of paragraphs explaining these topics:

How have you changed and grown since becoming a Boy Scout?

How has scouting influenced that growth?

What interests and talents have you developed that might point you towards a future career?

What are your short-term plans (next 12 months) from this point going forward?

What are your long-term plans (next 2-4 years) from this point going forward?

****Listing of positions, awards and honors** since becoming a Boy Scout. These can be in your school, church, volunteer organizations (including scouting), etc.

Call and set an appointment with the Eagle Registrar (615-383-9724) to go by the Scout Office and have your Eagle Scout Application certified. Take your application with you to this.

5) Send out Eagle Reference forms to the references listed on your Eagle Application. Ask these people to send the completed reference forms back to you. Be sure and tell your references the date that you need the forms returned to you.

6) Make 3 Eagle Notebooks. Each notebook should be in a 3 ring binder or 3 hole folder and should include the following:

- Certified Eagle Application
- Statement of Purpose and Life Ambition
- List of positions, honors, awards
- Eagle Service Project workbook
- A copy of each returned Eagle Reference Form

NOTE: 1 of the notebooks should contain the originals of these documents....the other 2 notebooks will contain copies of these documents.

7) Schedule a time to go by Mr. Sottek's house for review of your Eagle Notebooks....asottek@gmail.com or 615-472-1761. After this review, you will deliver your Eagle Notebooks to Rod Freeman's house...5 minutes away from Mr. Sottek's house.

8) Call Rod Freeman at 615-500-3020 or email at rod@rockingrcompanies.com to schedule your Eagle Board of Review. Please keep in mind that it can take up to 4 weeks for your board to be scheduled and executed. Your Eagle Board of Review can occur up to 3 months after your 18th birthday. Any longer than that will require approval from the Middle Tennessee Council or the national BSA office. Neither of these options are preferable so please do not procrastinate.....FINISH STRONG!

9) Attend your Eagle Scout Board of Review. Show up promptly in your Class A uniform. There will be 3 adult Eagle Scouts conducting your board. Be prepared to recite the Scout Oath and Scout Law. You will not be tested over your scouting knowledge and skills. This is an opportunity to reflect upon your scouting career, sharing your experiences and challenges with these 3 men. They will relate with your experiences because they are Eagle Scouts too. They will discuss with you what they have learned about you in your Eagle Notebook and will encourage you regarding your future.